



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), FEBRUARY 25, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Ms. S. Bambridge, Vice-Chairperson Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Ms. L. Letain, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

The Chairperson called the meeting to order at 11:13 a.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added six (6) In-Camera items to the agenda.

Ms. Letain - Ms. Bambridge
That the agenda be approved as amended.
Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held February 11, 2019 were circulated.

Ms. Letain – Mr. Montague
That the Minutes be approved.
Carried.

- b) The Minutes of the Budget Presentation held February 21, 2019 were circulated.
Mr. Murray – Ms. Fallis
That the Minutes be approved.
Carried.

Mr. Sumner – Mr. Murray
That the Board do now resolve into Committee of the Whole In-Camera. (11:15 a.m.)
Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA**2.00 IN CAMERA DISCUSSION:****2.01 Student Issues****- Reports**

- a) Dr. Marc Casavant, Superintendent/CEO and Mr. Mathew Gustafson, Assistant Superintendent, provided an update on a Student Matter.

- Trustee Inquiries**2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) The Secretary-Treasurer provided information and received Board direction on a Personnel Matter.
- c) The Superintendent/CEO advised the Board on a Personnel Matter and received Board direction.
- d) The Superintendent/CEO provided an update on a Personnel Matter.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) The Superintendent/CEO provided an update on a Property Matter and received Board direction.

- Trustee Inquiries**2.04 Board Operations****- Reports**

- a) The Secretary-Treasurer provided information on a Board Operations Matter.

- Trustee Inquiries

Ms. Fallis – Mr. Bartlette

That the Committee of the Whole In-Camera do now resolve into Board. (11:50 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:00 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the February 25, 2019 Report of Senior Administration:

- Celebrations
 - Grade 9 Information Meetings and Open Houses
 - Neelin Off-Campus Indigenous Culture Project
- Information Items
 - Manitoba Education and Training Correspondence
 - Proclamation re: Manitoba Inclusive Education Month
 - Early Years, Middle Years, and High School Athletics – Highlights from Semester One
 - Suspension Report – Semester One – 2018/2019, 2017/2018, 2016/2017
- Presentations
 - Brandon School Division Suspensions and Related Community Statistics – Dr. M. Casavant, Chief W. Balcaen

Trustees asked questions for clarification regarding weapons, gangs and School Resource Officers (SROs). Trustees thanked Dr. Casavant and Chief Balcaen for their presentation and for the work they have done regarding these issues.

Ms. Bambridge – Mr. Murray

That the February 25, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation
- From Board Agenda
- MSBA Matters

- a) Opinion Article in Winnipeg Free Press – February 12, 2019
- b) Notice of Rebate to Members – February 13, 2019
- c) BSD Allocation of Restricted Net Assets – February 13, 2019
- d) February Executive Highlights
- e) Start of Review Consultations

Trustees reviewed and discussed responses to the two (2) questions contained in the Memo from MSBA regarding the Start of Review Consultations.

It was agreed that Trustee Ross will contact MSBA for more details regarding which divisions are convening and what topics are being discussed.

5.04 Public Inquiries (max. 15 minutes)

(Trustee Sumner exited at 7:59 p.m. and returned at 8:04 p.m.)

- a) Mr. Issa Qumsieh attempted to ask the Board various questions.

Trustee Ross advised Mr. Qumsieh that Board meetings are not appropriate forums for Personnel matters and that the Board would not discuss or respond to his questions. Trustee Ross added that this matter is being adjudicated at other levels and asked Mr. Qumsieh to leave the meeting.

5.05 Motions

11/2019 Ms. Letain – Mr. Bartlette

That the Auditor's Engagement Letter regarding the Audit of the December 31, 2018 Public Sector Compensation Disclosure Report between the Brandon School Division and BDO Canada LLP, Chartered Accounts, be approved and that the Chairperson and Secretary-Treasurer be authorized to affix their signatures thereto.

Carried.

12/2019 Mr. Montague – Mr. Murray

That the Request for Proposal from Kev Group Inc. in the amount of \$81,154.34 (including taxes) for three years to supply the School Funds Accounting System be accepted.

Carried.

5.06 Bylaws

Ms. Kejick

By-Law 2/2019**1st Reading:**

That By-law 2/2019, being a borrowing by-law in the amount of \$1,218,700 upon the credit of the Division by the issue and sale of the security to meet partial costs for construction of:

School**Project**

Earl Oxford School

One Modular Classroom Unit

George Fitton School

Roof Replacement

École Harrison

Steam Heating System Replacement

Maryland Park School

New K-8 School

be now read for the first time.

Carried.

5.07 Giving of Notice

Ms. Bambridge

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 3/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries**6.00 ANNOUNCEMENTS**

a) Board Engagement – Meeting with Parent Council Representatives – 7:00 p.m., Wednesday, February 27, 2019, Boardroom.

b) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, March 11, 2019, Boardroom.

c) **Upcoming Budget Dates:**

– Budget Deliberations – 10:00 a.m. (Public), Monday, February 25, 2019, Boardroom.

- Public Budget Consultation – 7:00 p.m., Monday, March 4, 2019, Boardroom.
- Final Budget Approval – 7:00 p.m., Monday, March 11, 2019, Boardroom.

7.00 ADJOURNMENT

Mr. Murray – Ms. Fallis

That the Board do now adjourn. (8:10 p.m.)

Carried.

Chairperson

Secretary-Treasurer